

Drake Public Library Board of Trustees
Wednesday, June 14, 2023, 5:00pm
Regular Board Meeting Minutes

Call to Order: Board President, Nicole Cox called the meeting to order at 5:00 p.m.

Board Members Present: Michelle Moore, Janell Armstrong, Kathy Cridlebaugh (exited meeting at 5:19, reentered 5:20), Nicole Cox, Ron Eggerman, & Julie Eagen

Board Members Absent: Dennis Beeson, Kris Hoffman, & Mike Cockrum

Library Staff Present: Library Director JeNel Barth

City Staff Present: None

Agenda Approval: Approved with date correction.

Minutes Approval: Approved as presented.

Visitors/Public Comment: None

Approval of Bills: Michelle Moore moved to approve the payment of bills, second Kathy Cridlebaugh, approved by all.

Director's Report: Library Director JeNel Barth reports 1) Summer Reading Program has kicked off with over 100 kids signed up in the first week, 2) JeNel is still in the process of getting the Blood Pressure Monitor service up and running, 3) VC3 is working with JeNel and the City to migrate website and update, 4) Staff had a training on new online timesheets which will be implemented city wide soon, 5) JeNel and Jason will be participating in online training related to recent legislation.

Report from the City: If there are any questions regarding the updated legislation, please contact Jason Fraser.

Report from Friends of DPL: The Friends do not meet during the summer months; however plans are being made for the Halloween Hustle 5K and Disc Golf Tournament. Imagination Library continues to add children and receive local funding.

Report for the Drake Public Library Foundation: The Foundation will meet on Thursday, June 15, 2023.

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

- Personnel: JeNel's evaluation has been completed and was offered for review to the Board.

Old Business: None

New Business:

- DPL Emergency Response Plan: Nicole Cox moved to approve the plan, second Janell Armstrong, approved by all.
- Trustee Class of 2023: Board reviewed term dates for trustees and discussed upcoming election of officers.

Agenda Items for Future Meetings:

Upcoming Meeting: Annual Board Meeting and Regular Board Meeting Wednesday, July 12, 2023, at 5 p.m.

Adjournment: Meeting adjourned by President Nicole Cox.