

**City of Centerville**  
312 East Maple St.  
PO Box 578  
Centerville, IA 52544  
(O) 641-437-4339  
(F) 641-437-1498



**Mike O'Connor, Mayor**  
Brad Brauman, Councilmember  
Ron Creagan, Councilmember  
Darrin Hamilton, Councilmember  
Ahna Kruzic, Councilmember  
Don Sherwood, Councilmember

[www.centerville-ia.org](http://www.centerville-ia.org)

email: [cityhall@centerville-ia.org](mailto:cityhall@centerville-ia.org)

**Regular Council Meeting Agenda of the City of Centerville Council**  
**Monday, January 15, 2024, at 6:00 P.M.**  
**Centerville City Hall**

To access this meeting remotely, please use the following link information:

<https://teams.microsoft.com/l/meetup-join/>

**Meeting ID: 298 962 706 276 Password: h9e2Ar**

**Notice to the Public:** The Mayor and the City Council welcome you to the regular City Council meeting.

Public comments for items on the agenda may be submitted through email by mail or by dropping a note through the drop box at City Hall before the City Council meeting. For those wishing to speak on an agenda item, please sign in on the registration form at the back of the council room. For public hearings and items not on the agenda, time is allotted during the "Public Hearing" and "Public Forum" sections for public comment.

The Mayor will call for public comment for those wishing to comment during the meeting. Please state your name and address before making your comments. The Mayor may limit each speaker to three minutes. The usual process for any agenda item is that the motion is placed on the floor, the Council can comment on the issue or respond to public concerns, and the vote is taken.

Using obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated. The presiding officer may bar offenders from further comment and/or disconnect from the meeting.

**1. Call to Order**

- a. Roll Call
- b. Pledge of Allegiance
- c. Approval of Agenda

**2. Consent Agenda:** These items will be enacted by one motion without separate discussion unless a request is made before the Council votes on the motion. (Any item on the Consent Agenda may be removed for separate consideration.) Approval of Consent Agenda to include:

- a. Approval of Minutes of January 2, 2024, Regular Council Meeting.
- b. Approval of Committee/Board Minutes: None
- c. Approval of Beer/Liquor License(s): Dollar General, License No. LG000360; The Majestic Theater, LLC, License No. LC0043179
- d. FYI- Resignation of Jeff Boomgarten from Historic Preservation Commission and Board of Review for Minimum Housing Standards.

- e. Approval of Mayor’s Appointment of Jay Dillard to the Board of Review for Minimum Housing Standards with a term ending September 1, 2029

**3. Public Hearing**

- a. None

**4. Discussion/Action Items/General Business/Old Business**

- a. Approval of Bills
  - b. Approval of Financial Reports for December 2023
  - c. Departmental Reports
    - i. City Administrator
    - ii. Public Works
    - iii. Library
  - d. Approval of Engineering Agreement with Hall Engineering for Bidding and Inspection of Pool Painting.
  - e. Approval of Res. 2024-4026 Confirming the Creation, Address, and EIN of the Centerville Municipal Waterworks.
  - f. Approval of Res. 2024-4027 Setting the Time and Place for a Public Hearing on the Vacation of an Alleyway in J.R. Wooden’s First Addition - Moore
  - g. Discussion – Overview of FY25 Budget.
5. **Public Forum:** Time is set aside for public comments on city business topics other than those listed on the agenda – no action may be taken. This is an opportunity for audience members to bring any item not listed on the agenda to the Council's attention.
6. **Adjourn** to 6:00 p.m. on Monday, February 5, 2024, for the City Council’s Regular Meeting.

Jason Fraser  
City Administrator

Posted: 01/12/24

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# CITY OF CENTERVILLE

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## REGULAR COUNCIL MEETING MINUTES

January 2, 2024, at 6:00 P.M.

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, and Hamilton. Absent: Kruzic and Sherwood

Mayor O'Connor led the Pledge of Allegiance.

Moved by Creagan, seconded by Brauman, to approve the agenda as amended to remove item 2E, "Approval of Resolution 2024-4025 Ordering the Emergency Abatement for 620 N. 10th Street," and item 4D, "New Council Training on Open Meetings, Conflicts of Interest, and Ethics." Ayes: All. Motion carried.

Moved by Hamilton, seconded by Brauman, to approve the consent agenda as presented to include Approval of Minutes of December 18, 2023, Regular Council Meeting; Approval of Committee/Board Minutes: Library Board Minutes 12-13-2023, Airport Commission Meeting 12-11-2023; FYI - Mayor's Assignments of Council Committees; Approval of Pay Application No. 25 for Wastewater Project – Locke AMI. Roll Call Vote is as follows: Ayes: Brauman, Creagan, and Hamilton. Nays: None. Absent: Kruzic and Sherwood. Motion carried.

Moved by Hamilton, seconded by Creagan to approve the bills as presented. Ayes: All. Nays: None. Motion carried.

Mayor O'Connor provided comments regarding the new council and the new year.

Reports highlighting the activities of the Police Department, Fire Department, and the Building Official were presented.

Moved by Hamilton, seconded by Brauman, to adjourn at 6:23 p.m. until the next regular council meeting on January 15, 2024. Ayes: All. Nays: None. Motion carried.

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Jason Fraser, City Administrator

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Mike O'Connor, Mayor

**CENTERVILLE FIRE DEPARTMENT  
FIRE MARSHAL'S INSPECTION**

LOCATION	Centerville Iowa	COUNTY	Appanoose	DATE	1/4/2024
OCCUPANT	Dollar General Store #7053		1006 North 18 <sup>th</sup> St. Centerville Iowa 52544		
OWNER	DOLGENCORP, LLC	ADDRESS	100 Mission Ridge Goodlettsville Tennessee 37070		
Admin	Lucrecia Kimm	Phone#	641-856-6244		

WE HAVE INSPECTED THE ABOVE PREMISES AND FIND:

COMPLY AS FOLLOWS:

*All complies*

DATE OF COMPLIANCE 1/4/2024

OCCUPANT:

*Julia Clark*

FIRE MARSHAL:

*[Signature]*

PLEASE NOTIFY THE OFFICE OF FIRE MARSHAL UPON COMPLIANCE

**CENTERVILLE FIRE DEPARTMENT  
FIRE MARSHAL'S INSPECTION**

LOCATION	Centerville Iowa	COUNTY	Appanoose	DATE	1/16/2023
OCCUPANT	Majestic Therter Lounge		100 North 13 <sup>th</sup> Street Centerville Iowa 52544		
OWNER	Continental Holdings	ADDRESS	307 North 13 <sup>th</sup> Street Centerville Iowa 52544		
Admin	Alison Fraser	Phone#	641-437-1025		

WE HAVE INSPECTED THE ABOVE PREMISES AND FIND:

COMPLY AS FOLLOWS: *NO ORDERS DOES COMPLY*

DATE OF COMPLIANCE	1/25/2023
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 OCCUPANT:	 FIRE MARSHAL:
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PLEASE NOTIFY THE OFFICE OF FIRE MARSHAL UPON COMPLIANCE

**From:** [jeffboomgarden](#)  
**To:** [Jason Fraser](#)  
**Subject:** Resignation  
**Date:** Thursday, January 11, 2024 10:42:30 AM

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Jason,

I am moving away from Centerville. Therefore I must resign from the 2 committees I am a member of.

Please accept this email as my official letter of resignation

Jeff Boomgarden

Sent from my Verizon, Samsung Galaxy smartphone

City of Centerville  
 Regular Council Meeting  
 Bills Approved  
 January 15, 2024

ALL AMERICAN TERMITE & PEST CONTROL INC	QUARTERLY PEST CONTROL	\$85.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$43.29
BRATZ OIL CORP	BATTERIES	\$534.85
CARQUEST OF CENTERVILLE	PARTS	\$943.02
CARROLL CONSTRUCTION SUPPLY	SUPPLIES	\$152.11
CENTERVILLE ABSTRACT COMPANY	DERELICT PROPERTY LIEN SEARCH	\$130.00
CENTERVILLE AREA CHAMBER OF COMMERCE	L.O.S.T. ALLOCATION	\$3,844.56
CENTERVILLE BODY SHOP	SHIFTER REPAIR	\$142.61
CENTERVILLE PRODUCE	POSTAGE	\$54.46
CHARITON VALLEY MEDICAL CENTER	PRE-EMPLOYMENT PHYSICALS	\$125.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$966.02
EMERGENCY MEDICAL PRODUCTS INC	MEDICAL SUPPLIES	\$293.02
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	\$57,512.37
FIRST NATIONAL BANK OMAHA		\$1,898.66
FOGLE TRUE VALUE	ICE MELT	\$16.58
FUREVER FRIENDS RESCUE OF APPANOOSE INC	FEBRUARY SHELTER AGREEMENT	\$600.00
GALLS, LLC	UNIFORMS	\$100.80
IMPRESSIVE DESIGNS STUDIO & PRINTING	RENTAL PROGRAM POSTCARDS	\$70.00
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	\$21,504.38
INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE	2024 MEMBERSHIP - DEMRY	\$240.00
IOWA INSURANCE DIVISION	2023 PCC ANNUAL REPORT FEE	\$121.00
IOWA MEDIA NETWORK	PUBLICATIONS	\$162.40
J & J READY MIX CO LLC	NEW BEARING MOUNT - RBC	\$320.00
KIMBALL MIDWEST	BOLTS	\$84.00
LOCKE AMI LLC	ENGINEERING FEES	\$260,483.30
LOCKRIDGE INC	SUPPLIES	\$997.44
MAID 2 ORDER LLC	CITY HALL CLEANING DEC 2023	\$375.00
MCCLURE	ENGINEERING FEES	\$4,125.35
MCGILL'S REPAIR & CONSTRUCTION	REPAIRS	\$2,001.25
MICROBAC LABORATORIES, INC.	TESTING	\$2,101.75
O'REILLY AUTOMOTIVE STORE INC	PARTS	\$48.24
POWERPLAN	PARTS	\$207.14
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	\$116.16
RACOM CORPORATION	REPAIRS	\$1,072.00
RATHBUN AREA SOLID WASTE COMMISSION	TS FEES	\$13,946.40
SIMMONS BLDG MATERIALS	SUPPLIES	\$81.06
SINCLAIR NAPA	PARTS	\$383.20
SINCLAIR TRACTOR	PARTS	\$691.14
SJ SMITH CO INC	OXYGEN	\$109.08
TERRACON CONSULTANTS INC	SPECIAL INSPECTION	\$5,947.00
TREASURER - STATE OF IOWA	DECEMBER 2023 SALES TAX	\$1,410.20
TRIVISTA COMPANIES INC	PARTS	\$973.73
TRUCK EQUIPMENT INC	PLOW HOOKUP & LIGHTS	\$4,722.00
TYLER TECHNOLOGIES, INC	PAYMENT TRANSACTION FEES	\$173.75
UNDERGROUND LOCATION COMPANY	LOCATES	\$83.80
WEX BANK	FUEL/SERVICE PURCHASES	\$6,107.14
WINDSTREAM COMMUNICATIONS	PHONE/INTERNET SERVICE	\$328.50
ACCOUNTS PAYABLE TOTAL		\$396,428.76
PAYROLL CHECKS		\$82,416.35
*****REPORT TOTAL*****		\$478,845.11
GENERAL FUND		\$85,786.92
ROAD USE TAX FUND		\$14,440.38
EMPLOYEE BENEFIT		\$35,950.93
LOST - ECONOMIC DEVELOPMENT		\$3,844.56
CITY WATER		\$13,850.94
SEWER UTILITY OPERATING		\$292,996.14
AIRPORT - CITY		\$4,125.35
STORM WATER RESERVE		\$62.44
INSURANCE TRUST FUND		\$28,778.08
FLEX ACCOUNT		-\$975.63
TOTAL FUNDS		\$478,860.11



# Claims Report - Detail

## By Fund

Payable Dates 1/3/2024 - 1/15/2024

Vendor Name	Description (Payable)	Payment Date	Payment Number	Amount
<b>Fund: 001 - GENERAL FUND</b>				
<b>Department: 050 - LIABILITY</b>				
COLLECTION SERVICES CENTE	CASE # CDCV003095 - CHRISTOPHER A DONAHOO	01/04/2024	55228	258.15
COLLECTION SERVICES CENTE	CASE # 1007883 - JOSHUA A HOBBS	01/04/2024	55228	89.43
COLLECTION SERVICES CENTE	CASE # 839629 - JUSTIN D HUDSON	01/04/2024	55228	337.84
COLLECTION SERVICES CENTE	CASE # 1001879 - ZACKARY R MUSGROVE	01/04/2024	55228	115.38
COLLECTION SERVICES CENTE	CASE # 791500 - JEREMY M HUDSON	01/04/2024	55228	49.84
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	6,043.39
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	2,180.72
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	5,885.48
<b>Department 050 - LIABILITY Total:</b>				<b>14,960.23</b>
<b>Department: 110 - POLICE DEPT</b>				
INTERNATIONAL ASSOCIATIO	2024 MEMBERSHIP - DEMRY	01/15/2024	55245	240.00
FIRST NATIONAL BANK OMAH	POLICE	01/15/2024	DFT0000552	66.00
FIRST NATIONAL BANK OMAH	POLICE	01/15/2024	DFT0000552	119.00
RACOM CORPORATION	RADIOS	01/15/2024	55257	137.00
RACOM CORPORATION	REPAIRS	01/15/2024	55257	372.50
RACOM CORPORATION	REPAIRS	01/15/2024	55257	250.00
RACOM CORPORATION	REPAIRS	01/15/2024	55257	312.50
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	-39.77
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	1,736.57
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	116.30
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	332.31
<b>Department 110 - POLICE DEPT Total:</b>				<b>3,642.41</b>
<b>Department: 150 - FIRE DEPARTMENT</b>				
CENTERVILLE BODY SHOP	SHIFTER REPAIR - OLD 74	01/15/2024	55236	142.61
CENTERVILLE PRODUCE	AIR PAK - POSTAGE	01/15/2024	55237	38.37
FIRST NATIONAL BANK OMAH	EMS/FIRE	01/15/2024	DFT0000552	16.79
FIRST NATIONAL BANK OMAH	CITY CLERK	01/15/2024	DFT0000552	15.00
FIRST NATIONAL BANK OMAH	FIRE	01/15/2024	DFT0000552	16.88
ALL AMERICAN TERMITE & PE	QUARTERLY PEST CONTROL	01/15/2024	55229	12.15
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	01/15/2024	55256	14.99
BRATZ OIL CORP	BATTERY - WHITE FIRE TRUCK	01/15/2024	55231	226.95
BRATZ OIL CORP	BATTERY - 2016 F450	01/15/2024	55231	307.90
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	365.88
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	-7.95
<b>Department 150 - FIRE DEPARTMENT Total:</b>				<b>1,149.57</b>
<b>Department: 160 - EMS</b>				
GALLS, LLC	UNIFORMS - DEVOLL	01/15/2024	55243	100.80
CENTERVILLE PRODUCE	POSTAGE - MAIL BACK METER	01/15/2024	55237	16.09
FIRST NATIONAL BANK OMAH	EMS/FIRE	01/15/2024	DFT0000552	32.90
FIRST NATIONAL BANK OMAH	EMS/FIRE	01/15/2024	DFT0000552	35.36
FIRST NATIONAL BANK OMAH	CITY ADMIN	01/15/2024	DFT0000552	344.99
ALL AMERICAN TERMITE & PE	QUARTERLY PEST CONTROL	01/15/2024	55229	12.14
EMERGENCY MEDICAL PROD	MEDICAL SUPPLIES	01/15/2024	55239	293.02
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	01/15/2024	55256	14.99
SJ SMITH CO INC	OXYGEN	01/15/2024	55262	43.08



Claims Report - Detail

Payable Dates: 1/3/2024 - 1/15/2024

Vendor Name	Description (Payable)	Payment Date	Payment Number	Amount
SJ SMITH CO INC	OXYGEN - RENTAL	01/15/2024	55262	66.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	01/15/2024	55230	43.29
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	576.35
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	-13.26
FOGLE TRUE VALUE	ICE MELT	01/15/2024	55241	16.58
<b>Department 160 - EMS Total:</b>				<b>1,582.33</b>
<b>Department: 170 - BUILDING INSPECTION</b>				
IMPRESSIVE DESIGNS STUDIO	RENTAL PROGRAM POSTCARD	01/15/2024	55244	70.00
FIRST NATIONAL BANK OMAH	BLDG CODE	01/15/2024	DFT0000552	10.02
FIRST NATIONAL BANK OMAH	BLDG CODE	01/15/2024	DFT0000552	5.01
FIRST NATIONAL BANK OMAH	BLDG CODE	01/15/2024	DFT0000552	5.01
FIRST NATIONAL BANK OMAH	BLDG CODE	01/15/2024	DFT0000552	5.01
FIRST NATIONAL BANK OMAH	BLDG CODE	01/15/2024	DFT0000552	5.01
FIRST NATIONAL BANK OMAH	BLDG CODE	01/15/2024	DFT0000552	5.01
ALL AMERICAN TERMITE & PE	QUARTERLY PEST CONTROL	01/15/2024	55229	12.14
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	01/15/2024	55256	15.00
<b>Department 170 - BUILDING INSPECTION Total:</b>				<b>132.21</b>
<b>Department: 190 - ANIMAL CONTROL</b>				
FUREVER FRIENDS RESCUE OF	FEBRUARY SHELTER AGREEMENT	01/15/2024	55242	600.00
<b>Department 190 - ANIMAL CONTROL Total:</b>				<b>600.00</b>
<b>Department: 450 - CEMETERY</b>				
IOWA INSURANCE DIVISION	2023 PCC ANNUAL REPORT FE	01/05/2024	DFT0000541	121.00
<b>Department 450 - CEMETERY Total:</b>				<b>121.00</b>
<b>Department: 530 - HOUSING REHAB 1</b>				
RATHBUN AREA SOLID WASTE	TS FEES	01/15/2024	55258	2,181.60
RATHBUN AREA SOLID WASTE	TS FEES	01/15/2024	55258	7,232.00
RATHBUN AREA SOLID WASTE	TS FEES	01/15/2024	55258	4,453.60
CENTERVILLE ABSTRACT COM	DERELICT PROPERTY LIEN SEARCH - STAR	01/15/2024	55234	130.00
<b>Department 530 - HOUSING REHAB 1 Total:</b>				<b>13,997.20</b>
<b>Department: 650 - CITY HALL &amp; GEN BLDGS</b>				
TYLER TECHNOLOGIES, INC	PAYMENT TRANSACTION FEES	01/15/2024	55266	173.75
MAID 2 ORDER LLC	CITY HALL CLEANING DEC 202	01/15/2024	55250	375.00
FIRST NATIONAL BANK OMAH	CITY ADMIN	01/15/2024	DFT0000552	12.50
FIRST NATIONAL BANK OMAH	CITY ADMIN	01/15/2024	DFT0000552	86.40
FIRST NATIONAL BANK OMAH	CITY CLERK	01/15/2024	DFT0000552	208.00
FIRST NATIONAL BANK OMAH	CITY CLERK	01/15/2024	DFT0000552	59.99
FIRST NATIONAL BANK OMAH	CITY HALL	01/15/2024	DFT0000552	1.83
FIRST NATIONAL BANK OMAH	CITY HALL	01/15/2024	DFT0000552	1.59
MCGILL'S REPAIR & CONSTRU	CITY HALL LIGHTING	01/15/2024	55252	1,440.00
MCGILL'S REPAIR & CONSTRU	AUTOMATIC DOOR - CITY HAL	01/15/2024	55252	161.25
LOCKRIDGE INC	CROSS TEES/COIL/LED FLAT PANELS	01/15/2024	55249	515.42
LOCKRIDGE INC	CABLE CONNECTORS	01/15/2024	55249	20.34
LOCKRIDGE INC	CROSS TEES	01/15/2024	55249	10.76
LOCKRIDGE INC	RETURN CABLE CONNECTORS	01/15/2024	55249	-20.34
ALL AMERICAN TERMITE & PE	QUARTERLY PEST CONTROL	01/15/2024	55229	12.15
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	01/15/2024	55256	15.00
QUILL LLC	PENS	01/15/2024	55256	11.18
IOWA MEDIA NETWORK	12.18.23 COUNCIL MINUTES/BILLS	01/15/2024	55246	162.40
<b>Department 650 - CITY HALL &amp; GEN BLDGS Total:</b>				<b>3,247.22</b>
<b>Fund 001 - GENERAL FUND Total:</b>				<b>39,432.17</b>

Claims Report - Detail

Payable Dates: 1/3/2024 - 1/15/2024

Vendor Name	Description (Payable)	Payment Date	Payment Number	Amount
<b>Fund: 110 - ROAD USE TAX FUND</b>				
<b>Department: 050 - LIABILITY</b>				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	01/04/2024	55228	64.02
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	669.17
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	265.20
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	1,134.16
<b>Department 050 - LIABILITY Total:</b>				<b>2,132.55</b>
<b>Department: 210 - STREET DEPT</b>				
O'REILLY AUTOMOTIVE STORE	FLUID	01/15/2024	55254	21.99
O'REILLY AUTOMOTIVE STORE	SPRING TOOL	01/15/2024	55254	10.99
O'REILLY AUTOMOTIVE STORE	MUFFLER CLAMP	01/15/2024	55254	15.26
KIMBALL MIDWEST	BOLTS	01/15/2024	55248	42.00
SIMMONS BLDG MATERIALS	TRIM COIL	01/15/2024	55259	81.06
CARQUEST OF CENTERVILLE	HYDRAULIC FLUID	01/15/2024	55232	884.02
CARQUEST OF CENTERVILLE	UBOLTS	01/15/2024	55232	59.00
RATHBUN AREA SOLID WASTE	TS FEES	01/15/2024	55258	53.60
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/15/2024	DFT0000552	14.87
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/15/2024	DFT0000552	254.54
POWERPLAN	LOADER HYDRAULIC LINE	01/15/2024	55255	207.14
LOCKRIDGE INC	2X6X20 SPF	01/15/2024	55249	19.85
LOCKRIDGE INC	POLY SPRAYER	01/15/2024	55249	13.99
LOCKRIDGE INC	2X6X10 SPF	01/15/2024	55249	89.10
LOCKRIDGE INC	SEVILLE	01/15/2024	55249	54.12
LOCKRIDGE INC	SEVILLE	01/15/2024	55249	-54.12
LOCKRIDGE INC	ZINC CARRIAGE 100/BOX	01/15/2024	55249	2.40
LOCKRIDGE INC	WORKLIGHT/CHARGER/FILTER /MONTHLY REWARDS	01/15/2024	55249	211.40
LOCKRIDGE INC	GAS CAN/OIL	01/15/2024	55249	31.13
UNDERGROUND LOCATION C	LOCATES	01/15/2024	55267	27.93
ALL AMERICAN TERMITE & PE	QUARTERLY PEST CONTROL	01/15/2024	55229	12.14
SINCLAIR TRACTOR	PARTS	01/15/2024	55261	350.09
SINCLAIR TRACTOR	PARTS	01/15/2024	55261	265.52
SINCLAIR TRACTOR	PARTS	01/15/2024	55261	68.78
SINCLAIR TRACTOR	PARTS	01/15/2024	55261	6.75
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	01/15/2024	55256	15.00
SINCLAIR NAPA	VALVE	01/15/2024	55260	69.32
	DRAIN/ADAPTERS/COUPLING			
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	-54.36
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	2,338.10
CARROLL CONSTRUCTION SU	CAULKING	01/15/2024	55233	152.11
TRIVISTA COMPANIES INC	OIL PAN	01/15/2024	55264	896.58
TRIVISTA COMPANIES INC	MIRROR	01/15/2024	55264	77.15
<b>Department 210 - STREET DEPT Total:</b>				<b>6,237.45</b>
<b>Department: 240 - STREET LIGHTS &amp; ELECTRIC</b>				
MCGILL'S REPAIR & CONSTRU	INSTALL/REPAIR STREET LIGHT	01/15/2024	55252	400.00
<b>Department 240 - STREET LIGHTS &amp; ELECTRIC Total:</b>				<b>400.00</b>
<b>Fund 110 - ROAD USE TAX FUND Total:</b>				<b>8,770.00</b>
<b>Fund: 112 - EMPLOYEE BENEFIT</b>				
<b>Department: 110 - POLICE DEPT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	695.05
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	17.40
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	23.20
<b>Department 110 - POLICE DEPT Total:</b>				<b>735.65</b>
<b>Department: 150 - FIRE DEPARTMENT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	695.05
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	8.70

Claims Report - Detail

Payable Dates: 1/3/2024 - 1/15/2024

Vendor Name	Description (Payable)	Payment Date	Payment Number	Amount
CHARITON VALLEY MEDICAL C	PRE-EMPLOYMENT PHYSICALS	01/15/2024	55238	75.00
<b>Department 150 - FIRE DEPARTMENT Total:</b>				<b>778.75</b>
<b>Department: 160 - EMS</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	20.30
CHARITON VALLEY MEDICAL C	PRE-EMPLOYMENT PHYSICALS	01/15/2024	55238	50.00
<b>Department 160 - EMS Total:</b>				<b>70.30</b>
<b>Department: 170 - BUILDING INSPECTION</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	2.90
<b>Department 170 - BUILDING INSPECTION Total:</b>				<b>2.90</b>
<b>Department: 210 - STREET DEPT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	11.60
<b>Department 210 - STREET DEPT Total:</b>				<b>11.60</b>
<b>Department: 410 - LIBRARY DEPT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	2.90
<b>Department 410 - LIBRARY DEPT Total:</b>				<b>2.90</b>
<b>Department: 620 - CITY CLERK</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	2.90
<b>Department 620 - CITY CLERK Total:</b>				<b>2.90</b>
<b>Department: 651 - OFFICE STAFF</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	8.70
<b>Department 651 - OFFICE STAFF Total:</b>				<b>8.70</b>
<b>Department: 952 - FLEX PLAN</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	73.60
<b>Department 952 - FLEX PLAN Total:</b>				<b>73.60</b>
<b>Fund 112 - EMPLOYEE BENEFIT Total:</b>				<b>1,687.30</b>
<b>Fund: 127 - LOST - ECONOMIC DEV</b>				
<b>Department: 520 - COMMUNITY BEAUTIFICATION</b>				
CENTERVILLE AREA CHAMBER	L.O.S.T. ALLOCATION	01/15/2024	55235	3,844.56
<b>Department 520 - COMMUNITY BEAUTIFICATION Total:</b>				<b>3,844.56</b>
<b>Fund 127 - LOST - ECONOMIC DEV Total:</b>				<b>3,844.56</b>
<b>Fund: 609 - CITY WATER</b>				
<b>Department: 050 - LIABILITY</b>				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	01/04/2024	55228	48.47
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	706.41
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	1,255.66
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	293.74
<b>Department 050 - LIABILITY Total:</b>				<b>2,304.28</b>
<b>Department: 810 - WATER</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	8.70
KIMBALL MIDWEST	BOLTS	01/15/2024	55248	42.00
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/15/2024	DFT0000552	228.71
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/15/2024	DFT0000552	282.65
UNDERGROUND LOCATION C	LOCATES	01/15/2024	55267	27.94
ALL AMERICAN TERMITE & PE	QUARTERLY PEST CONTROL	01/15/2024	55229	12.14
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	01/15/2024	55256	15.00
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	456.30
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	-10.61
<b>Department 810 - WATER Total:</b>				<b>1,062.83</b>
<b>Fund 609 - CITY WATER Total:</b>				<b>3,367.11</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>				
<b>Department: 050 - LIABILITY</b>				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	01/04/2024	55228	2.89
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	1,113.09

Claims Report - Detail

Payable Dates: 1/3/2024 - 1/15/2024

Vendor Name	Description (Payable)	Payment Date	Payment Number	Amount
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	370.94
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/04/2024	DFT0000529	1,586.42
<b>Department 050 - LIABILITY Total:</b>				<b>3,073.34</b>
<b>Department: 815 - SEWER</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	14.50
RATHBUN AREA SOLID WASTE	TS FEES	01/15/2024	55258	25.60
TREASURER - STATE OF IOWA	DECEMBER 2023 SALES TAX	01/03/2024	DFT0000523	1,347.76
WINDSTREAM COMMUNICATI	PHONE/INTERNET SERVICE	01/15/2024	DFT0000554	246.14
WINDSTREAM COMMUNICATI	PHONE/INTERNET SERVICE	01/15/2024	DFT0000554	82.36
LOCKE AMI LLC	WW PAY APP NO 25	01/03/2024	55227	260,483.30
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/15/2024	DFT0000552	4.74
FIRST NATIONAL BANK OMAH	CITY CLERK	01/15/2024	DFT0000552	16.98
FIRST NATIONAL BANK OMAH	CITY CLERK	01/15/2024	DFT0000552	43.87
LOCKRIDGE INC	FEBRUARY & MARCH MONTHLY REWARDS	01/15/2024	55249	-25.00
LOCKRIDGE INC	DRAIN BLIND	01/15/2024	55249	12.05
LOCKRIDGE INC	BUSHINGS/MARKER/LOCKNU	01/15/2024	55249	23.34
LOCKRIDGE INC	CEILING TILES	01/15/2024	55249	93.00
UNDERGROUND LOCATION C	LOCATES	01/15/2024	55267	27.93
ALL AMERICAN TERMITE & PE	QUARTERLY PEST CONTROL	01/15/2024	55229	12.14
QUILL LLC	AIR FRESHNER/SOAP/TOILET PAPER	01/15/2024	55256	15.00
TRUCK EQUIPMENT INC	PLOW HOOKUP & LIGHTS - FROM STOLEN TRUCK	01/15/2024	55265	4,722.00
SINCLAIR NAPA	HEX SET	01/15/2024	55260	99.00
SINCLAIR NAPA	HYD HOSE FITTINGS/12MXTXREEL	01/15/2024	55260	214.88
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	-6.63
WEX BANK	FUEL/SERVICE PURCHASES	01/15/2024	DFT0000553	317.91
J & J READY MIX CO LLC	NEW BEARING MOUNT - RBC	01/15/2024	55247	320.00
MICROBAC LABORATORIES, IN	TESTING	01/15/2024	55253	2,101.75
TERRACON CONSULTANTS INC	SPECIAL INSPECTION	01/15/2024	55263	5,947.00
<b>Department 815 - SEWER Total:</b>				<b>276,139.62</b>
<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>				<b>279,212.96</b>
<b>Fund: 660 - AIRPORT-CITY</b>				
<b>Department: 280 - AIRPORT - CITY</b>				
MCCLURE	AIRPORT PAVEMENT REHABILITATION	01/15/2024	55251	700.35
MCCLURE	AIRPORT SOLAR - DESIGN	01/15/2024	55251	3,425.00
<b>Department 280 - AIRPORT - CITY Total:</b>				<b>4,125.35</b>
<b>Fund 660 - AIRPORT-CITY Total:</b>				<b>4,125.35</b>
<b>Fund: 740 - STORM WATER RESERVE</b>				
<b>Department: 865 - STORM WATER</b>				
TREASURER - STATE OF IOWA	DECEMBER 2023 SALES TAX	01/03/2024	DFT0000523	62.44
<b>Department 865 - STORM WATER Total:</b>				<b>62.44</b>
<b>Fund 740 - STORM WATER RESERVE Total:</b>				<b>62.44</b>
<b>Fund: 820 - INSURANCE TRUST FUND</b>				
<b>Department: 951 - INSURANCE CLAIMS</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/15/2024	55240	55,926.87
<b>Department 951 - INSURANCE CLAIMS Total:</b>				<b>55,926.87</b>
<b>Fund 820 - INSURANCE TRUST FUND Total:</b>				<b>55,926.87</b>
<b>Grand Total:</b>				<b>396,428.76</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	39,432.17
110 - ROAD USE TAX FUND	8,770.00
112 - EMPLOYEE BENEFIT	1,687.30
127 - LOST - ECONOMIC DEV	3,844.56
609 - CITY WATER	3,367.11
610 - SEWER UTILITY OPERATING	279,212.96
660 - AIRPORT-CITY	4,125.35
740 - STORM WATER RESERVE	62.44
820 - INSURANCE TRUST FUND	55,926.87
<b>Grand Total:</b>	<b>396,428.76</b>

### Account Summary

Account Number	Account Name	Payment Amount
001-050-2120	FEDERAL W/H PAYABLE	6,043.39
001-050-2121	FICA W/H PAYABLE	8,066.20
001-050-2126	CHILD SUPPORT PAYABL	850.64
001-110-6210	MEMBERSHIP FEES	240.00
001-110-6230	SCHOOL & TRAINING	119.00
001-110-6330	GASOLINE/DIESEL	1,696.80
001-110-6332	OIL & FILTERS	116.30
001-110-6333	REPAIR & MAINTENANC	332.31
001-110-6435	RADIOS-UPKEEP & MAIN	1,072.00
001-110-6508	POSTAGE	66.00
001-150-6230	SCHOOL & TRAINING	16.79
001-150-6330	GASOLINE/DIESEL	357.93
001-150-6333	REPAIR & MAINTENANC	677.46
001-150-6490	PROFESSIONAL SERVICE	27.15
001-150-6501	HOUSEKEEPING SUPPLIE	14.99
001-150-6506	OFFICE SUPPLIES	16.88
001-150-6508	POSTAGE	38.37
001-160-6330	GASOLINE/DIESEL	563.09
001-160-6490	PROFESSIONAL SERVICE	12.14
001-160-6501	HOUSEKEEPING SUPPLIE	14.99
001-160-6505	MEDICAL SUPPLIES	445.39
001-160-6506	OFFICE SUPPLIES	32.90
001-160-6507	OPERATING SUPPLIES &	361.57
001-160-6508	POSTAGE	16.09
001-160-6531	MISCELLANEOUS EXPEN	35.36
001-160-6546	UNIFORM EXPENSE	100.80
001-170-6490	PROFESSIONAL SERVICE	12.14
001-170-6501	HOUSEKEEPING SUPPLIE	15.00
001-170-6507	OPERATING SUPPLIES &	70.00
001-170-6508	POSTAGE	35.07
001-190-6494	ANIMAL SHELTER FEES	600.00
001-450-6490	PROFESSIONAL SERVICE	121.00
001-530-6490	PROFESSIONAL SERVICE	13,997.20
001-650-6230	SCHOOL & TRAINING	208.00
001-650-6310	BUILDING MAINTENANC	2,127.43
001-650-6414	OFFICIAL PUBLICATIONS	162.40
001-650-6419	DATA PROCESSING EXPE	98.90
001-650-6490	PROFESSIONAL SERVICE	12.15
001-650-6491	BANKING/ACH FEES	173.75
001-650-6499	OTHER CONTRACTUAL S	375.00
001-650-6501	HOUSEKEEPING SUPPLIE	15.00
001-650-6506	OFFICE SUPPLIES	11.18
001-650-6508	POSTAGE	3.42
001-650-6520	BUILDING & GROUND S	59.99

**Account Summary**

Account Number	Account Name	Payment Amount
110-050-2120	FEDERAL W/H PAYABLE	669.17
110-050-2121	FICA W/H PAYABLE	1,399.36
110-050-2126	CHILD SUPP/GARNISHM	64.02
110-210-6330	GASOLINE/DIESEL	2,283.74
110-210-6350	EQUIPMENT REPAIR &	3,229.13
110-210-6372	GARBAGE/RECYCLING FE	53.60
110-210-6417	STREET MAINTENANCE S	615.91
110-210-6437	ONE CALL LOCATES	27.93
110-210-6490	PROFESSIONAL SERVICE	12.14
110-210-6501	HOUSEKEEPING SUPPLIE	15.00
110-240-6355	STOP & STREET LIGHT RE	400.00
112-110-6150	HEALTH INSURANCE	695.05
112-110-6155	DISPATCH LIFE INSURAN	17.40
112-110-6156	LIFE INSURANCE	23.20
112-150-6150	HEALTH INSURANCE	695.05
112-150-6156	LIFE INSURANCE	8.70
112-150-6198	PHYSICALS	75.00
112-160-6156	LIFE INSURANCE	20.30
112-160-6198	PHYSICALS	50.00
112-170-6156	LIFE INSURANCE	2.90
112-210-6156	LIFE INSURANCE	11.60
112-410-6156	LIFE INSURANCE	2.90
112-620-6156	LIFE INSURANCE	2.90
112-651-6156	LIFE INSURANCE	8.70
112-952-6153	FLEX ADMIN-FEES	73.60
127-520-6499	OTHER CONTRACTUAL S	3,844.56
609-050-2120	FEDERAL W/H PAYABLE	706.41
609-050-2121	FICA W/H PAYABLE	1,549.40
609-050-2126	CHILD SUPP/GARNISHM	48.47
609-810-6156	LIFE INSURANCE	8.70
609-810-6330	GASOLINE/DIESEL	445.69
609-810-6350	EQUIPMENT REPAIR &	42.00
609-810-6437	ONE CALL LOCATES	27.94
609-810-6490	PROFESSIONAL SERVICE	12.14
609-810-6501	HOUSEKEEPING SUPPLIE	243.71
609-810-6505	TOOLS / SUPPLIES	282.65
610-050-2120	FEDERAL W/H PAYABLE	1,113.09
610-050-2121	FICA W/H PAYABLE	1,957.36
610-050-2126	CHILD SUPP/GARNISHM	2.89
610-815-6156	LIFE INSURANCE	14.50
610-815-6330	GASOLINE/DIESEL	311.28
610-815-6350	EQUIPMENT REPAIR &	318.62
610-815-6372	GARBAGE/RECYCLING FE	25.60
610-815-6373	TELECOMMUNICATION S	246.14
610-815-6378	INTERNET SERVICE	82.36
610-815-6407	ENGINEERING SERVICES	5,947.00
610-815-6418	USE AND SALES TAX	1,347.76
610-815-6437	ONE CALL LOCATES	27.93
610-815-6440	TESTING EXPENSE	2,101.75
610-815-6490	PROFESSIONAL SERVICE	12.14
610-815-6501	HOUSEKEEPING SUPPLIE	15.00
610-815-6524	PLANT MAINTENANCE S	484.24
610-815-6723	CAPITAL OUTLAY-EQUIP	4,722.00
610-815-6727	CAPITAL OUTLAY-IMPRO	260,483.30
660-280-6407	ENGINEERING SERVICES	4,125.35
740-865-6418	USE AND SALES TAX	62.44
820-951-6152	HEALTH INSURANCE-PRE	55,926.87
	<b>Grand Total:</b>	<b>396,428.76</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	378,306.21
2022-001-6407	700.35
2023-001-6407	3,425.00
2023-001-6490	13,997.20
<b>Grand Total:</b>	<b>396,428.76</b>



# Distribution Report

Payroll Set: 01

Expense Range -

Payment Range 01/02/2024-01/15/2024

		Amount
<b>Payroll Department: 110 - POLICE DEPT</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-110-6010	SALARIES & LONGEVITY PAY	24,874.78
001-110-6012	DISPATCHERS SALARIES & LONGEVI	14,086.62
<b>Fund 001 - GENERAL FUND Total:</b>		<b>1,227.50</b>
		<b>38,961.40</b>
<b>Payroll Department 110 - POLICE DEPT Total:</b>		<b>1,227.50</b>
		<b>38,961.40</b>
<b>Payroll Department: 150 - FIRE DEPT</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-150-6010	SALARIES & LONGEVITY PAY	7,457.62
001-150-6035	VOLUNTEER FIRE SALARIES	1,419.50
<b>Fund 001 - GENERAL FUND Total:</b>		<b>531.50</b>
		<b>8,877.12</b>
<b>Payroll Department 150 - FIRE DEPT Total:</b>		<b>531.50</b>
		<b>8,877.12</b>
<b>Payroll Department: 160 - EMS</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-160-6010	SALARIES & LONGEVITY PAY	17,369.69
001-160-6036	PARTTIME/PRN EMS SALARIES	3,794.81
<b>Fund 001 - GENERAL FUND Total:</b>		<b>1,040.75</b>
		<b>21,164.50</b>
<b>Payroll Department 160 - EMS Total:</b>		<b>1,040.75</b>
		<b>21,164.50</b>
<b>Payroll Department: 170 - BUILDING/CODE</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-170-6010	SALARIES & LONGEVITY PAY	2,190.01
<b>Fund 001 - GENERAL FUND Total:</b>		<b>80.00</b>
		<b>2,190.01</b>
<b>Payroll Department 170 - BUILDING/CODE Total:</b>		<b>80.00</b>
		<b>2,190.01</b>
<b>Payroll Department: 410 - LIBRARY</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-410-6010	SALARIES & LONGEVITY PAY	2,511.91
001-410-6020	PART TIME SALARY	3,335.88
<b>Fund 001 - GENERAL FUND Total:</b>		<b>300.00</b>
		<b>5,847.79</b>
<b>Payroll Department 410 - LIBRARY Total:</b>		<b>300.00</b>
		<b>5,847.79</b>
<b>Payroll Department: 610 - MAYOR &amp; COUNCIL</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-610-6010	SALARIES & LONGEVITY PAY	384.62
<b>Fund 001 - GENERAL FUND Total:</b>		<b>384.62</b>
<b>Payroll Department 610 - MAYOR &amp; COUNCIL Total:</b>		<b>384.62</b>
<b>Payroll Department: 815 - SEWER DEPT</b>		
<b>Fund: 609 - CITY WATER</b>		
609-810-6010	SALARIES & LONGEVITY PAY	137.50
<b>Fund 609 - CITY WATER Total:</b>		<b>137.50</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>		
610-815-6010	SALARIES & LONGEVITY PAY	9,578.46
<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>		<b>324.00</b>
		<b>9,578.46</b>
<b>Payroll Department 815 - SEWER DEPT Total:</b>		<b>324.00</b>
		<b>9,715.96</b>
<b>Payroll Department: 99999 - SPLIT PAY</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-210-6010	SALARIES & LONGEVITY PAY	3,697.08
001-610-6011	ADMIN SALARY/LONGEVITY	1,124.52
001-620-6010	SALARIES & LONGEVITY PAY	689.85



Distribution Report

Expense Range: - Payment Range: 01/02/2024-01/15/2024

		Amount
001-651-6010	SALARIES & LONGEVITY PAY	973.60
<b>Fund 001 - GENERAL FUND Total:</b>		<b>300.81</b> <u>6,485.05</u>
<b>Fund: 110 - ROAD USE TAX FUND</b>		
110-210-6010	SALARIES & LONGEVITY PAY	8,682.45
110-210-6011	ADMIN SALARY/LONGEVITY	1,124.52
<b>Fund 110 - ROAD USE TAX FUND Total:</b>		<b>533.31</b> <u>9,806.97</u>
<b>Fund: 609 - CITY WATER</b>		
609-810-6010	SALARIES & LONGEVITY PAY	9,743.53
609-810-6011	ADMIN SALARY/LONGEVITY	1,124.52
<b>Fund 609 - CITY WATER Total:</b>		<b>538.21</b> <u>10,868.05</u>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>		
610-815-6010	SALARIES & LONGEVITY PAY	3,256.61
610-815-6011	ADMIN SALARY/LONGEVITY	1,124.52
<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>		<b>107.17</b> <u>4,381.13</u>
<b>Payroll Department 99999 - SPLIT PAY Total:</b>		<b>1,479.50</b> <u>31,541.20</u>

### Fund Summary

<b>Fund</b>	<b>Units</b>	<b>Amount</b>
001-GENERAL FUND	3,480.56	83,910.49
110-ROAD USE TAX FUND	533.31	9,806.97
609-CITY WATER	538.21	11,005.55
610-SEWER UTILITY OPERATING	431.17	13,959.59
<b>Grand Total:</b>	<b>4,983.25</b>	<b>118,682.60</b>



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	1,071,533.26	1,353,415.07	1,926,118.00	498,830.33
002 - POLICE K-9 FUND	0.00	43,349.70	15,694.49	27,655.21
003 - ARPA FUND	170,531.91	0.00	216,915.78	-46,383.87
004 - LIBRARY	73,835.88	75,386.84	55,106.50	94,116.22
005 - LIBRARY MEMORIAL	91,906.31	555.86	0.00	92,462.17
006 - FIRE DEPT CAP RESERVE	137,749.90	19,215.19	0.00	156,965.09
008 - UTILITY FRANCHISE	0.00	231,154.04	250.00	230,904.04
009 - SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00
010 - ANIMAL RESCUE	161.59	0.00	0.00	161.59
110 - ROAD USE TAX FUND	19,473.23	391,407.46	477,490.98	-66,610.29
112 - EMPLOYEE BENEFIT	246,708.45	590,860.66	458,047.06	379,522.05
119 - EMERGENCY LEVY FUND	808.60	24,178.90	0.00	24,987.50
120 - HOTEL/MOTEL TAX	-5,750.61	95,591.32	86,854.59	2,986.12
121 - LOST - LIBRARY	0.00	0.00	0.00	0.00
122 - LOST - POOL	346,085.36	114,652.67	66,901.73	393,836.30
123 - LOST - FIRE	43,912.28	36,688.84	0.00	80,601.12
124 - LOST - SCHOOL	0.00	0.00	0.00	0.00
125 - TIF	11,210.03	10,950.14	11,000.00	11,160.17
127 - LOST - ECONOMIC DEV	3,814.29	22,930.54	22,900.27	3,844.56
128 - LOST - INFRASTRUCTURE	579,007.82	91,722.14	493,992.15	176,737.81
129 - LOST - SEWER	-32,897.89	130,704.04	82,764.53	15,041.62
130 - PARK MEMORIALS	107.00	0.00	0.00	107.00
131 - LOST - LAW CENTER	173,383.54	61,912.45	0.00	235,295.99
132 - POOL DEBT	0.00	0.00	0.00	0.00
160 - ECONOMIC DEVELOPMENT	155,990.50	17,457.41	0.00	173,447.91
200 - DEBT SERVICE	-95,894.55	262,486.05	42,306.25	124,285.25
300 - CAPITAL RESERVES-LEVY	0.00	0.00	0.00	0.00
301 - CAP PROJ - STATE STREET	-400.00	0.00	0.00	-400.00
302 - CAP PROJ - BELLA VISTA	23,699.51	0.00	0.00	23,699.51
303 - CAP PROJ - LMI	0.00	0.00	0.00	0.00
304 - CAP PROJ - SHANAHAN ADDITION	13,326.40	427.00	0.00	13,753.40
501 - CEMETERY PERPETUAL CARE	205,072.14	2,026.00	0.00	207,098.14
502 - FRIENDS OF OAKLAND CEMETERY	27,503.92	3,286.75	16,461.75	14,328.92
600 - WATER UTILITY	1,528,937.15	736,554.80	588,404.94	1,677,087.01
601 - WATER CUSTOMER DEPOSITS	120,250.49	3,790.26	1,682.43	122,358.32
602 - WATER SEWER	0.00	0.00	0.00	0.00
603 - WATER STORMWATER	0.00	0.00	0.00	0.00
604 - WATER RESERVES	0.00	0.00	0.00	0.00
605 - WATER SINKING	0.00	0.00	0.00	0.00
606 - WATER IMPROVEMENTS	0.00	0.00	0.00	0.00
607 - SEWER	0.00	0.00	0.00	0.00
609 - CITY WATER	318.82	217,201.77	216,117.14	1,403.45
610 - SEWER UTILITY OPERATING	210,773.89	4,853,523.19	3,142,435.29	1,921,861.79
611 - SEWER BOND SINKING	0.00	82,764.53	1,596,320.82	-1,513,556.29
612 - SEWER REVENUE RESERVE	3,538,745.63	273,300.07	0.00	3,812,045.70
613 - SEWER IMPROVEMENT RESERVE	841,438.28	0.00	0.00	841,438.28
660 - AIRPORT-CITY	-72,120.40	90,987.67	8,615.66	10,251.61
661 - MUNICIPAL AIRPORT	106,735.66	104,812.40	121,471.76	90,076.30
740 - STORM WATER RESERVE	659,280.06	39,612.70	634,061.72	64,831.04
820 - INSURANCE TRUST FUND	247,063.72	331,478.96	365,177.10	213,365.58
821 - FLEX ACCOUNT	6,203.31	13,043.01	15,275.31	3,971.01
950 - EMS RESERVE	0.00	1,870.00	0.00	1,870.00
<b>Report Total:</b>	<b>10,448,505.48</b>	<b>10,329,298.43</b>	<b>10,662,366.25</b>	<b>10,115,437.66</b>



# CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

[www.centerville-ia.org](http://www.centerville-ia.org)

Phone: (641) 437-4339 Fax: (641) 437-1498

## City Administrator Report 01/15/2024

Below is the list of significant items that the City Administrator and City Hall are actively working on.

**Council Training:** City Attorney Nicole Cox will attend the February 5 City Council meeting to provide training on Open Meetings, Ethics, and Conflicts of Interest.

**PACT Banquet:** The PACT Banquet is scheduled for March 13, 2024 at Honey Creek. Please RSVP to the City Administrator, so we can get a head count for the City Table.

**Appanoose AM:** Appanoose AM has invited the City to have a monthly session on their morning show. This session would be with one City Employee and one elected official. The scheduled dates are January 22, February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 12, and December 9. Please let the City Administrator know if there are dates and topics that you would like to volunteer to be on the show.

**FY25 Budget:** FY25 Initial Budget Discussion is included with this packet.

**Square H Frames – Alliant Energy:** No update since last meeting.

**City Council/Board of Supervisors work session on EMS:** The Appanoose County Board of Supervisors declared EMS Essential in Appanoose County at their September 5, 2023, meeting. This is the first step in a possible citizen vote for a countywide EMS levy.

The City Administrator met with the Board of Supervisors at their November 6, 2023, meeting to discuss a path forward on funding options. The Supervisors are in the process of establishing an EMS advisory board with members from each of the responder groups. This committee should be tasked with providing long-term EMS funding options, possibly including a ballot question on the November 2024 general election.

**Permit and Code Enforcement Software:** The City is currently implementing a new permit and code enforcement software. The new software will allow for digital submission of permits, as well as a nuisance property reporting functionality.

**Water Quality Improvement Project:** The City was awarded a grant from Iowa DNR for a Water Quality Improvement Project in our drainage districts. The grant was awarded for \$890,000. The 60% of design plans have been approved by the Iowa DNR. The bid letting for this project will get pushed back until January 2024. Updated



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plans were discussed at the Park Board meeting on September 18, 2023. The Park Board is awaiting initial price estimates from local vendors to evaluate the plan's feasibility with currently budgeted money.

**Lelah Bradley Active Campus Management Agreement:** The Appanoose County Conservation Board approved the dissolution of the previous 28E agreement between the City and the County. This should allow for us to move forward with the City and Conservation Foundations land agreement.

**Mikels Drive:** This project is complete. The first invoices will be sent in the coming weeks. There may be some site restoration that is needed in the Spring.

**Woodland Drive:** This project is complete. The first invoices will be sent in the coming weeks. There may be some site restoration that is needed in the Spring.

**Housing Abandonments/Demolitions for 2024:** 904 S. 16<sup>th</sup> (pending abandonment), 908 S. 16<sup>th</sup> (City-owned, pending asbestos), 509 E. Clark (City Owned, pending demolition) 827 S. 16<sup>th</sup> (City-owned, pending asbestos), 217 E. State (City-owned, pending demolition), 908 S. 16<sup>th</sup> (City-owned, pending asbestos), 114 N. 14<sup>th</sup> (City-owned, pending clearing), 620 N. 10<sup>th</sup> (Pending Emergency Order and Demolition); 520 E. Elm (City Owned, Pending Asbestos)

**Demolition Grant Program:** Currently, four properties have been approved for the demolition grant – 714 S. 17<sup>th</sup>, 706 W. Maple, 505 N. Park, and 1115 S. 18<sup>th</sup>. Based on the average cost of City demolition, this represents a cost avoidance to the City of approximately \$36,000 to date.

**Airport Repairs:** The airport lighting project is complete and is pending close-out. The airport runway rehabilitation is slated for a spring project start and will require a temporary runway closure of up to a month.

**Storm Damage:** The tree brush pile in the City Park has been shredded. The grinder is contracted to haul the material off over the next few months. The site should be fully restored before next spring. The community is welcome to take as much mulch as they want.

**Agenda Requests not included on Agenda:** City Hall receives more agenda requests than are presented at each City Council Meeting. The City Administrator evaluates each to ensure that the business to be discussed is appropriate for the City Council to decide on.



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**Citizen Input: None provided.**

**Ongoing Items:** These items previously mentioned in Administrator reports are still ongoing.

**City-wide Trash Pickup: No update since the last meeting**

**Annexation Letter and Discussion: No updates since the last meeting**

**Dead Trees: No update since the last meeting.**

**Semi Issue with N. Park: No Updates since the last meeting.**

**Disc Golf Course: No Updates since the last meeting.**

**PACT Director's Report  
January, 2024**

**Economic Development Project Updates:**

**In Process:**

(in order of potential to land)

1. Project Soybean: Agricultural company looking to build a soybean seed supply and an equipment manufacturing plant - a \$100-\$200 Million project with approximately 100 jobs. I have begun to assist Project Soybean with a High Quality Jobs application to be submitted to the Iowa Economic Development Authority, and site design to fit a rail extension.
2. Project Supertramp: Value-added agriculture company looking to build a \$2.5 Billion plant, 100+ employees with average annual wages of \$60,000. Rail user. Weekly conversations are occurring. A land option has been signed. The City of Centerville and Appanoose Industrial Corporation have jointly funded a C02 study which resulted in a positive outlook.
3. Meat Processing: Our current lockers are all experiencing generational transition and a great need for working capital to refresh buildings and equipment. As we move forward to assist this industry, we should prioritize those that will include State of Iowa inspection such that they can sell to local stores and restaurants.

**Investor Update:**

(as of 12-31-23)

Diamond (\$10,000): 5

White Oak (\$5,000): 4

Sunshine (\$1,000): 12

Star (\$500): 14

Shamrock (\$250): 72

Friends (\$100): 28

Total Investors YTD: 135

Total Investor Revenue: \$79,493

Total in trade: \$39,855

**Building Update:**

This month, the State inspection was successfully completed, allowing the drywall phase to commence.

Also, the State of Iowa did award PACT a \$20,000 Empower Rural Iowa Grant to help us complete the Pocket Park next to our building at 128 N 12th.

**Pact Office 2020:**



**Pact Office current:**





**Honey Creek Resort:**

The PACT Annual Banquet will be held at the resort on March 13, 2024. Please make a point to attend!

PACT continues to work on the Winter Writer's Conference at the resort (called Only Books in the Building). Delaney has worked diligently to create a compelling Conference. Marketing should begin soon. Please mark your calendars for March 28-31, 2024. If you enjoy reading or writing, you will not want to miss this.

As a top tier partner, Achieva Enterprises (who manages the resort) has offered all PACT Investors an incredible discount for the remainder of the winter. Our members can rent a room (and enjoy all the indoor pool amenities) for \$100 per night. Feel free to spread the word.

TAKE ADVANTAGE OF AN  
EXCLUSIVE PROMOTION FOR  
PACT INVESTORS!

# Winter Offer

**\$100/NIGHT + TAX**

For Standard King or Double Queen Room Weekday or Weekend.

\*\*INCLUDES access to the Indoor Waterpark & other amenities (new pool table, shuffleboard, air hockey & arcade games)

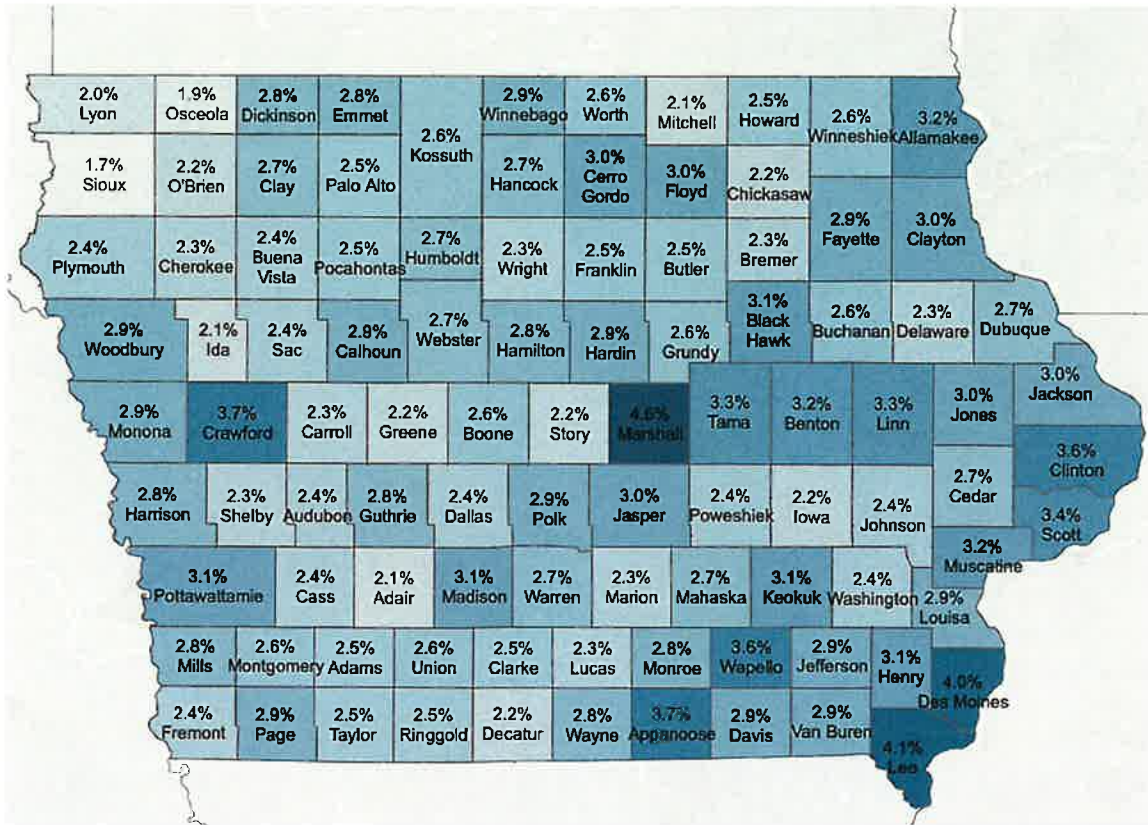
TO ACCESS THIS DEAL, ENTER CODE "PACT" WHEN BOOKING



HONEY CREEK RESORT  
12633 RESORT DRIVE, MORAVIA, IA 52571  
WWW.HONEYCREEKRESORT.COM  
641-724-1450

## Appanoose County Unemployment:

November 2023 Unemployment Rate by County (Not Seasonally Adjusted)



## Housing Strategy:

The PACT Board recently adopted a housing strategy for 2023 which includes three areas of endeavor:

1. Incentivize the construction of 60 new houses
2. Demolition of Derelict Housing
3. Creation of an Angel Investor Group to focus on rehabilitation and new build projects

We are currently pursuing the development of a new neighborhood in Centerville with an excellent working team made up of the land-owner, City Administrator, Hall Engineering, and an Iowa builder who may take on this project with us.

The City of Centerville continues to fund demolition projects where needed as well as the incentivization of new housing through their STAR and FISH programs.

And finally, per our conversation last month, I will complete the initial work plan for the PACT Investor group concept in the coming months.

# Drake Public Library Directors Report for December FY24



## Kid Stuff

- Monday: Little Listeners @ 10:30am  
Wii Play after school
- Thursday: Create Crew after school - 4:30pm
- Friday: LEGO Day after school
- Monthly Story Time with SEIDA Headstart
- Nest Program Incentives & Class Location
- City Park Story Walk
- Dial a Story 641-898-4800 Winter Holiday Stories
- Public PCs and Tablets
- Weekly Survey Question on the whiteboard

## Adults

- Book Chat Will meet on Wednesday, January 31 at 12:15pm (5:15pm by request) in the Swab Reading Room. January's book is Oona Out of Order by Margarita Montimore
- Ashly Rickerson from Heart Corp was available on Saturday January 6 from 10-2 to teach visitors about our blood pressure cuffs and to help register people for Snap Nutrition Assistance
- Adult Coloring meets on Thursdays at 1:30 for an hour in the Conference Room and Maker Space.  
-All are welcome
- Please take a moment to participate in our puzzle in the Swab Reading Room when you visit!

## Business

- Please "like" Drake Public Library and Drake Public Library Kids on Facebook
- The new website is <https://centerville-ia.org/drake-public-library> - Check it out!
- VC3 is working very hard to get the "bugs" out of our new computers so that they work more smoothly with the Deep Freeze recovery software

## Statistics

Circulations	3,243
ILLs	62
Bridges	601
Reference	62
Programming	54
Computer Use	169
Wifi Use	292
Mtg Room Use	36

**The Drake Public Library will be a welcoming center for lifelong learning. We celebrate the freedom to read, discover and discuss.**

## AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

This Agreement made this \_\_\_\_ day of \_\_\_\_\_ 2024, by and between the City of Centerville, Iowa, hereinafter called the Owner, and Hall Engineering Company, a corporation, hereinafter called the Engineer, witnesseth that:

WHEREAS, the Owner desires to employ the Engineer to render professional engineering services for a project to rehabilitate the coating system of the existing City Pool, hereinafter referred to as the Project, and

WHEREAS, the Engineer desires to render engineering services in connection with the Owner's Project, now THEREFORE in consideration of the covenants and promises between the parties hereto, it is hereby agreed that the Engineer shall perform the services and the Owner shall make payment for same in accordance with the terms and conditions set forth as follows:

### ARTICLE 1. SCOPE OF SERVICES

#### A. Basic Services of the Engineer.

The Engineer shall perform professional services as hereinafter stated:

1. Preparation of general and detailed Specifications. Specifications to be in compliance with all federal, state, or local regulations pertaining to the Project.
2. Preparation of estimates of construction cost.
3. Preparation of forms for Contract Documents including proposals, advertisement, construction contracts, and bonds as required, subject to the approval of the Owner's legal counsel.
4. Furnishing all necessary copies of Specifications and Contract Documents of the Project to the Owner for its own use.
5. Assisting the Owner in securing competitive quotations for the Project.

6. Furnishing copies of Specifications and Contract Documents of the Project to prospective bidders, material suppliers, and other interested parties upon request. The Owner shall be responsible for costs associated with preparing and distributing Specifications and Contract Documents.
7. Tabulating and analyzing quotations and reporting on them to the Owner together with advice and assistance to the Owner in award of the Contract.
8. Consult with and advise the Owner as to the acceptability of subcontractors and other persons and organizations proposed by the prime contractor for those portions of the work as to which such acceptability is required by the Contract Documents.
9. Consult with and advise the Owner as to the acceptability of substitute materials proposed by the contractor when substitution is permitted by the Contract Documents.
10. Review and approve submittals and samples, the results of tests and inspections and other data which any contractor is required to submit, but only for conformance with the Specifications and compliance with the information given in the Contract Documents; determine the acceptability of substitute materials proposed by the contractor; and receive and review (for general content as required by the Specifications) schedules, guarantees, bonds and certificates of insurance which are to be assembled by the contractor in accordance with the Contract Documents.
11. Review contractor's applications for payment and the accompanying data and schedules, and determine the amounts owing to the contractor. Such approval of payment estimates will constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to the best of her knowledge, information and belief, the quality of the work is in accordance with the Specifications and Contract Documents (subject to an evaluation of the work as a functioning Project upon substantial completion, to the results of any subsequent tests called for in the Contract Documents, and to any qualifications stated in her approval), but by approving an application for payment the Engineer will not be deemed to have represented that he has made any examination to determine how or for what purposes any contractor has used the monies paid on account of the contract price, or that title to any of the contractor's work, materials, or equipment has passed to the Owner free and clear of any lien, claims, security interests or encumbrances.

12. The Engineer shall not be responsible for the acts or omissions of any contractor, any subcontractor or any of the contractor's or subcontractor's agents or employees or any other persons (except her own employees and agents) at the Project site or otherwise performing any of the work of the Project.

Detailed inspection of materials and work on the site of the Project are not included within Section A of this

Agreement. The Engineer will conduct periodic visits to the construction site, as required, to maintain overall review of the project during construction.

#### B. Construction Surveillance

The Engineer shall provide a technically qualified field technician who will act as directed by the Engineer to provide more extensive representation on the project site during the construction phase. Services provided by the field technician shall include:

- a. General surveillance of the contractor's work and materials to ascertain and advise as to general compliance with the specifications.
- b. Observation of the work for substantial compliance with the specifications.
- c. Keeping a record or log of the contractor's construction activities including notations on the nature and cost of any extra work or changes ordered during construction.
- d. On-site coordination of the construction phase of the Project.
- e. Report to the Engineer and the Owner any problems which are delaying, or are anticipated to delay the work.
- f. Prepare a list of items to be corrected, added or deleted to make the work conform to the specifications as necessary or reasonably requested by the contractor.

Through more extensive on-site observations of the work by the field technician, the Engineer shall endeavor to provide further protection for the Owner against defects and deficiencies in the work.

Construction Surveillance Services do not thereby guarantee and shall not be construed as guaranteeing the performance of the contractors, nor assuming or providing safe methods of construction or performance of work, nor safe places for access, visits, use, work, travel, or occupancy by any contractors, subcontractors, suppliers, or their employees or any other person.

## ARTICLE 2. OWNER'S RESPONSIBILITY

The responsibilities and duties of the Owner in performance of this Agreement shall include:

1. Provide full information as to his requirements for the Project.
2. Assist the Engineer by placing at him/her disposal all available information pertinent to the Project including previous reports and any other data relative to construction of the Project.
3. Furnish to the Engineer, as required by him/her for performance of her Basic Services, data prepared by or services of others, as may be available; appropriate professional interpretations of all of the foregoing as may be available; and other special data or consultations not covered in Article I; all of which the Engineer may rely upon in performing her services.
4. Guarantee access to and make all provisions for the Engineer to enter upon public and private property as required for the Engineer to perform his/her services.
5. Examine all studies, reports, sketches, drawings, Specifications, proposals and other documents presented by the Engineer, obtain advice of an attorney, insurance counselor and other consultants as he deems appropriate for such examination and render written or oral decisions pertaining thereto within a reasonable time so as not to delay the services of the Engineer.
6. Pays all costs incidental to obtaining competitive quotations from contractors.
7. Provide such legal, accounting, independent cost estimating and insurance counseling services as may be required for the Project, and such auditing service as the Owner may require to ascertain how or for what purpose any contractor has used the monies paid to him under the construction contract.
8. Designate in writing a person to act as the Owner's representative with respect to the work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define the Owner's policies and decisions with respect to materials, equipment, elements and systems pertinent to the Engineer's services.

9. Give prompt written notice to the Engineer whenever the Owner observes or otherwise becomes aware of any defect in the Project.
10. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project. The Engineer shall provide all technical and engineering data required for permits from governmental authorities.
11. Furnish, or direct the Engineer to provide, necessary additional services as stipulated in Article 4 of this Agreement or other services as required.

### ARTICLE 3. ENGINEER'S FEES AND PAYMENTS

- A. The Engineer's fees for services as defined in Section A of Article 1 shall be a lump sum amount of \$9,800.00. This fee is based upon proceeding with the project substantially unchanged in scope and character after initial authorization by the Owner to proceed with the work.
- B. Construction Surveillance services as defined in Section B of Article 1 shall be performed by Paul Ruckman and invoiced at a rate of \$95.00 per hour.
- C. The Owner shall be responsible for costs associated with preparing copies of specifications and contract documents for prospective bidders, material suppliers, and other interested parties upon request.
- D. The Engineer shall prepare monthly statements for the services performed to date of billing and payment for such services. If Owner fails to make payment due to Engineer within 30 days after receipt of Engineer's invoice, amount due to Engineer will be increased at the rate of 1% per month from said thirtieth day. Engineer may, after giving seven days written notice to the Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses and such other related charges.

### ARTICLE 4. ADDITIONAL SERVICES

- A. If the Owner shall desire additional engineering services above the scope or financial limit of this Agreement, the Owner and the Engineer may jointly amend this Agreement.



- B. The Engineer's fees and payment for additional services, if any, shall be compensated for at the regular per diem rates then in effect, or by any other arrangement negotiated and agreed to by the Owner and the Engineer.

ARTICLE 5. NOTICE TO PROCEED – COMPLETION TIME

- A. The Engineer will commence work on the project upon receipt of an executed Agreement. The Owner shall be responsible at all times to notify the Engineer of changes to such notices.
- B. The Owner expects the Engineer to pursue the work authorized under this Agreement with diligence and without undue delay. Whenever any delays are imminent, the Engineer shall so notify the Owner so that they may agree upon any remedial course of action.

IN WITNESS WHEREOF, the parties to these presents have hereunto caused these presents to be executed in duplicate the day and year first mentioned above.

CITY OF CENTERVILLE

HALL ENGINEERING COMPANY

By \_\_\_\_\_  
Jason Faser, City Administrator

By *Nancy Buss* \_\_\_\_\_  
Nancy Buss, President

**RESOLUTION NO. 2024-4026**

**RESOLUTION CONFIRMING ESTABLISHMENT OF CENTERVILLE MUNICIPAL WATERWORKS,**

**WHEREAS**, the City Council for the City of Centerville, IA established the Centerville Municipal Waterworks on June 25, 1948; and

**WHEREAS**, Centerville Waterworks is co-located with Centerville City Hall at 312 E. Maple St., Centerville, IA 52544; and

**WHEREAS**, Centerville Municipal Waterworks has been issued EIN 42-6004349 by the US Internal Revenue Service.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:**

**SECTION 1.** The City of Centerville affirms that the above statements are a true record of the incorporation of the Centerville Municipal Waterworks.

**SECTION 2.** The legal address for Centerville Municipal Waterworks is Co-located with Centerville City Hall at 312 E. Maple St, Centerville, IA 52544, it was properly established under Iowa Code Section 388, and it has an EIN of 42-6004349.

**SECTION 3.** This Resolution shall become effective upon its passage and approval as provided by law.

**PASSED AND APPROVED** by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2024.

---

Mike O'Connor, Mayor

ATTEST:

---

Jason Fraser, City Administrator

**RESOLUTION NO. 2024-4027**

**RESOLUTION SETTING TIME AND PLACE OF HEARING ON A PROPOSAL TO VACATE THE ALLEY RUNNING EAST AND WEST LYING BETWEEN LOT 1, BLOCK 4 AND LOT 4, BLOCK 3 OF J.R. WOODEN'S FIRST ADDITION TO THE CITY OF CENTERVILLE, APPANOOSE COUNTY, IOWA.**

**WHEREAS**, the City of Centerville, Iowa (the "City") has received a request to vacate the following-described alley, to-wit (the "Alley"):

THE ALLEY RUNNING EAST AND WEST LYING BETWEEN LOT 1, BLOCK 4 AND LOT 4, BLOCK 3 OF J.R. WOODEN'S FIRST ADDITION TO THE CITY OF CENTERVILLE, APPANOOSE COUNTY, IOWA.

All subject to easements of record and franchises; and reserving to the City of Centerville, Iowa, or its assignees, a perpetual easement over, across and through said real estate for the construction, repair and maintenance of water, sewer and other utility lines and appurtenances; and

**WHEREAS**, Section 354.23, *Code of Iowa*, permits the City Council to vacate a part of an official plat by resolution or ordinance that had been conveyed to the city or dedicated to the public which is deemed by the City Council to be of no benefit to the public following a public hearing.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:**

**Section 1.** The proposal to vacate the Alley will be considered by the City Council at a meeting to be held on the 5th day of February, 2024, commencing at 6:00 p.m. in the Council chambers at the City Hall in Centerville, Iowa.

**Section 2.** The City Clerk is hereby directed to publish a notice of said proposal to vacate the Alley, said notice to be published not less than four (4), nor more than twenty (20) days before the date of the hearing in a newspaper published at least once weekly and having general circulation in the City.

**Section 3.** This resolution shall become effective upon its passage and approval as provided by law.

**PASSED and APPROVED** by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Michael G. O'Connor, Mayor

ATTEST:

\_\_\_\_\_  
Jason Fraser, City Administrator



Address: 618 S 19TH  
PIN: 341011029090000  
Owner: MOORE, LARRY J. & MOORE, RHONDA J.  
Class: Residential

**CITY OF CENTERVILLE, IOWA**  
**REQUEST FOR VACATION AND/OR SALE OF CITY STREET OR ALLEY**

1. Request for Vacation: I/We request the vacation and sale of the following City Property. [Alley/Street Description]:

Rhonda Moore 618 S. 19<sup>th</sup> St.  
\_\_\_\_\_  
\_\_\_\_\_

2. Purchaser(s) of Vacated Property: If vacated by the City of Centerville, I propose that the vacated alley/street (as described directly above) be sold as follows:

<u>Purchaser:</u> <u>Rhonda Moore</u> _____ _____	<u>Portion of Alley/Street to be purchased:</u> _____ _____
--	---

3. Adjacent Landowners: We are the owners of all property abutting to the alley/street (as described above) and if vacated by the City of Centerville, do not object to its vacation and sale as described directly above:

Signed: N/A Address: \_\_\_\_\_  
Signed: \_\_\_\_\_ Address: \_\_\_\_\_  
Signed: \_\_\_\_\_ Address: \_\_\_\_\_  
Signed: \_\_\_\_\_ Address: \_\_\_\_\_  
Signed: \_\_\_\_\_ Address: \_\_\_\_\_  
Signed: \_\_\_\_\_ Address: \_\_\_\_\_

4. The undersigned understands and agrees that if the above described street/alley is vacated by the City of Centerville and sold as described above, said property will be sold subject to easements granted by the purchaser to the City of Centerville for all utilities, the terms of said easements to be determined by the City of Centerville in its sole discretion. The undersigned understands and agrees that the submission of this application does not guarantee approval of the requested vacation, and that final determination is made by the City Council of the City of Centerville. **The undersigned understands and agrees that in addition to any purchase price for the property as determined by the City Council, they will be responsible to pay for all costs incurred by the City as a result of completing the vacation of the above described property including, but not limited to publication fees, legal fees, and abstracting.**

Signed: Rhonda Moore  
Printed Name: Rhonda Moore  
Address: 618 S. 19<sup>th</sup> St  
Phone Number: 641-895-3080



# CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

www.centerville-ia.org

Phone: (641) 437-4339 Fax: (641) 437-1498

Agenda Item # N/A

Council Meeting Date: 01/15/2024

## COUNCIL ACTION FORM

### AGENDA ITEM: Planning for FY25 (July 1, 2024- June 30, 2025) City Budget

#### HISTORY:

Below is a summary of the significant budget items for discussion for the FY25 budget. This is a working document that will be updated at each council meeting as more information is developed from stakeholders' comments and information. Items that are listed in yellow are still pending additional information.

To date, the City Administrator has met with department heads for initial budget needs. The big-ticket items are listed in this report. Additionally, discussions will be had with the Public Works Committee, the Public Safety Committee, the Airport Commission, the Library Board, and the Waterworks Board. A full budget should be ready prior to the February 5<sup>th</sup> City Council meeting.

There have been significant changes to the budget process that will impact the Council's timeline for approval of the FY25 Budget. The following timeline is tentative, pending more information from the Appanoose County Auditor and the Iowa State Department of Management. Based on updated timelines from the State of Iowa, the following timeline is our ideal path.

#### Timeline:

~~December 2023: Department Heads and Administrator Draft Department Budgets~~

~~January 2, 2024: New Council Sworn In~~

January 15, 2023: First Council Discussion on FY25 Budget

January 29, 2024: Council Goalsetting session

February 5, 2024: Second Council Discussion on FY25 Budget.

February 5, 2024: Resolution Setting April 1<sup>st</sup>, 2024, Public Hearing for the Property Tax Levy Hearing

February 19, 2024: *Fallback date for Resolution Setting Public Hearing for the Property Tax Levy Hearing.*

March 5, 2024: Property Tax Levy Hearing Information due to County Auditor

March 13, 2024: Publish Notice for April 1<sup>st</sup>, 2024, Property Tax Levy Hearing

*March 20, 2024: Fallback date for Publish Notice for April 1<sup>st</sup>, 2024, Property Tax Levy Hearing.*

April 1, 2024: Public Hearing on Property Tax Levy – Separate Agenda



# CITY OF CENTERVILLE

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Centerville, IA 52544

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April 1, 2024: Approval of Resolution to Set a Public Hearing for the Adoption of FY25 Budget

April 3, 2024: Publish Notice on Public Hearing for Adoption of FY25 Budget

April 15, 2024: Public Hearing on the Adoption of the FY25 Budget

April 15, 2024: Adoption of FY25 Budget

April 30, 2024: Final Budget must be submitted to the county auditor.

Based on the City valuations provided by the Appanoose County Auditor, the City will see a valuation increase of approximately 7%. This is exceptional compared to the average estimated valuation growth of 3% that is used as a baseline.

The Iowa State Legislature has implemented a significant change to the property tax structure through HF718. Meant to simplify and cap the levy capability of Cities, Counties, and Schools, it created a Combined General Fund Levy (CGFL) that replaces the old 8.10 levy. This impacts Centerville through the condensing of the 8.10 Levy, the Emergency Levy (.27), and the Library Levy (.27), which was a total of 8.64 Levy in FY24. In FY25, our CGFL will be capped at 8.38835, which is a levy rate reduction of about 3%.

The overall tax rate for FY24 is \$44.136/\$1000, which is an increase of 1.3% from FY23's \$43.56/\$1000 tax levy. The city-only tax rate for FY24 is \$17.93/\$1000 which was an increase of 2.4% from the FY23 city-only rate of \$17.50/\$1000 tax levy. The proposed FY25 Tax is currently projected at \$XXXX/\$1000 which is a XXXX% increase/decrease from the FY24 budget.

The overall City tax rate for FY24 was \$44.136, which is the 32nd (32 out of 940) highest rate in the State, which is an improvement from the 28<sup>th</sup> in FY23. That levy rate can be further broken down as:

City	17.93 (74 out of 940)
School	16.98595
County	7.00308 - 22 out of 99 (Rural Only is 29 out of 99)
Other (IHCC, Ag Extension)	1.64097

**Wages:** The CPI (measure of inflation) on the Public Employment Relations Board (PERB) shows that inflation was at 2.4% for the month of December 2023. A CPI increase of less than 3% sets the wage increase for PPME and AFSCME at 3%. The 3% increase is being used for all positions in the proposed budget.

**Employee Health Insurance:** For planning, the budget estimates a 5% increase. The final rate should be determined in early February after the annual IGHCP meeting with the City.



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**Liability Insurance** – The City utilizes the Iowa Communities Assurance Pool (ICAP) for the provision of Liability and Property Insurance. ICAP’s final figures will not be available until near the end of the budget cycle. For planning, ICAP has provided an estimated rate increase of 30% over FY24. The City spent approximately \$199,000 in FY24, resulting in a projected cost of \$258,700 for FY25.

**Workers Compensation Insurance** – As of 01/12/2024, the City has not received information on the projection for FY25 from IMWCA. A 5% increase is being used as a baseline increase for planning.

**Rollback:** The rollback on residential properties is set at 46.3428% for FY25. This is a reduction from the FY24 rate of 56.4919%. An example of the impact of this change is a home with a 100% valuation of \$100,000 in FY24 would have been taxed based on \$56,491.90 of that value in FY24. In FY25, a home with a 100% valuation of \$100,000 would be taxed on \$46,342.80 of that value. The industrial rollback is 90%. The Commercial rollback is 46.3428% for the first \$150,000 and 90% for amounts above \$150,000.

**Industrial Offset (Backfill):** Based on the backfill phase-out plan passed by the Iowa Legislature, for FY25 is \$52,959.07 which will be slowly phased out over the next six years. \$42367.26 in FY26, \$31775.44 in FY27, \$21,183.63 in FY28, and \$10591.81 in FY29 before being eliminated in FY30.

**Senior Tax Exemption:** The Iowa legislature passed a new tax credit for residents over 65. The program provides a tax exemption for property taxes for those over 65 years of age. For FY25, the credit will be \$3250 per property, which is 50% of the program amount of \$6500, which will go into effect in FY26. For FY25, there were 925 applications approved for a total valuation reduction of \$3,107,000. 56.4919 This deduction will be reflected in the final valuation number provided by the Appanoose County Auditor. Using our FY24 levy rates, this exemption would reflect a \$31,470 reduction in levied dollars.

**Road Use Tax (RUT):** RUT is the primary funding source for our street department. The RUT distribution is based on the population of Centerville. The rate for RUT for FY25 is projected as \$130.50 per capita. For Centerville, that means a projection of \$706,266 (5412 x \$130.50) which is a .3% increase over last year’s allotment (\$703,560). This increase falls nearly 2% below the inflation rate and will reduce our budget capacity for Streets.

### **Debt Service:**

The City of Centerville uses debt to fund large capital projects. Currently, the City has four operating debt lines. The City’s estimated constitutional debt limit is \$16,866,491, of which the City currently uses \$2,539,000. An overall usage percentage of 15% is considered a strong debt





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position (less than 25%). This includes City Pool Debt, Street Project Debt, Sewer Project Debt, and Water Project Debt.

- City Pool Debt:
  - General Obligation debt.
  - The total debt on the pool as of July 1, 2024, will be approximately \$1,564,000, with an anticipated payoff date of 2036.
  - The City Pool Debt is paid entirely from LOSST revenue as listed below.
  - The FY25 payment is scheduled to be \$152,950.
  
- State Street Project Debt:
  - General Obligation debt.
  - The total State Street Project Debt as of July 1, 2024, will be approximately \$975,000, with an anticipated payoff date of 2026.
  - This debt is covered through the debt service levy and Utility Franchise.
  - The special assessment for the State Street project has expired.
  - The FY25 payment is scheduled to be \$506,812.50.
  
- Sewer Project Debt:
  - Revenue-backed Debt does not affect the GO debt limit.
  - The FY25 payment is projected to be \$572,081.
  
- Water Project Debt:
  - Revenue-backed Debt does not affect the GO debt limit.
  - The total Water Project Debt as of July 1, 2024, will be approximately \$1,242,700 with an anticipated payoff date is 2061.
  - The FY25 payment is projected to be \$42,000, with additional funds being sent to a sinking fund as required by our USDA contract.

**Hotel/Motel (Tourism):** For FY25, the City is projecting \$ 100,000 from Hotel/Motel revenue. The City has committed all but \$7,500 (retained for community clean-up and cemetery software) to PACT to support tourism operations. The PACT tourism operations include City Wi-Fi on the Square, Funding for the Garden Club, and the Fire Dept. car show. PACT has applied to be an overnight stop for RAGBRAI this summer. The route selection will be announced on January 27th. A placeholder expenditure of \$30,000 is being included in the initial budgeting. This ultimately is expected to be a zero-sum expenditure as there will be reimbursement for many of the expenses if awarded.

**Local Option Sales and Service Tax (LOSST)** Residents of the City voted on the imposition of a 1% LOSST to support city functions. Estimates assume that LOSST collections will continue



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at the same pace as in FY24 and FY23 to total approximately \$780,000 for FY25. Based on the LOSST election allotment, the distribution of funds would be as follows:

- 25% for pool debt service and the retirement of debt relating to the pool.
  - Projected at \$195,000
  - Committed to paying off the Pool construction debt.
- 8% for equipping and capital expenses for the fire department.
  - Projected at \$62,400
  - Funds are for the purchase of large fire apparatus. Designed to replace equipment on an 8–10-year cycle.
- 5% for economic development
  - Project at \$39,000
  - These funds support the work PACT does for business recruitment, retention, and development.
- 20% for infrastructure capital projects
  - Projected at \$156,000
  - These funds are for infrastructure projects and are not currently committed to a debt.
- 28.5% for a reduction in the capital improvement surcharge monthly fee charged on sewer bills for costs of sewer capital projects (i.e. DNR Surcharge)
  - Projected at \$222,300
  - These funds are committed to the Sewer Capital Projects funds and repayment of Sewer Debt.
- 13.5% for the construction, maintenance, and use of a new public safety center.
  - Projected at \$105,300
  - These funds are obligated to lease the new law center and related expenses.

### Utility Rates:

**Sewer:** The City Council last passed a rate increase ordinance in FY23. This increase provided three consecutive years of capital project (DNR Fee) increases to fund our current wastewater project. The City has not made an adjustment to the usage rate of sewer since FY21. Based on increases in operations costs, the Administrator is recommending a 3% increase in the base usage rate.

**Water:** An increase of 3.0% to the base rate is being proposed to the Centerville Municipal Water Board for approval based on the annual CPI increase. The Water Board independently approves the Water Budget and water rates.



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### Public Works and Utilities

**Wastewater Facility Project:** The Wastewater project has been substantially completed. Completion of the project will initiate debt service payments. This is reflected in the debt service section of the budget presentation packet.

- Purchase of Excavator and Trailer (\$50,000) with trade-in of Backhoe. Cost Split between Sewer, Storm Sewer, General Fund, and Water.
- Sealcoat of multiple areas - \$250,000. The full project list is still being determined with the following a possible list of areas to be addressed:
  - N. Park from Country Club Rd. to Corporate Line
  - Bella Vista Drive from Rock Valley Road to Bella Vista Proper?
  - Area on Upper Portion of Cemetery – Around Veteran’s Memorial
  - Pool Road and parking
- Street Signage:
  - Replace 25% of street signs (\$15,000)
  - Replace four-way stop signs.
  - Solar Speed Signs for School Zones
- Replacement of Culvert on State Street next to the Cemetery.
- New Skid Loader

### Water Department:

- Repaint N. Water Tower and enter a long-term maintenance agreement on the Water Tower. This would be funded by the Water Dept.
- Replacement of Water Mains and services (Projected at \$350,000)
  - N. Park (if not completed in FY24)
  - 12<sup>th</sup> St from Grand to Maple
    - This will be the first step in preparation for a road reconstruction project in FY26.
  - Oak from Haynes to 18<sup>th</sup>
    - This will be the first step in preparation for a road reconstruction project in FY26.
  - Oak to 17<sup>th</sup> to Franklin
    - This will be the first step in preparation for a road reconstruction project in FY26.

**Annual External Review:** The City will continue its rotating external review program. For FY25, the external review will focus on public works. As a part of it, the City will look at what staffing gaps we have, the balance of funding between street, water,



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wastewater, and general funds, and establishing a five-year Capital Improvement Plan (CIP). Based on the recommendation of the Council is instituting a rotating annual review for each City Department. Fire Rescue and Police were completed in FY23, and City Hall is being completed in FY24.

**Airport:** The City funded portion of the airport continues one item, which is a 50% cost share for management/FBO services through Centerville Air Techs, which is \$22,821.75(50% of \$45,643.50)

2<sup>nd</sup> Airport Courtesy Car, replacement of the terminal.

In addition to that expense, the City also serves as the fiscal agent for the airport. This includes supporting large projects financially until reimbursed through the FAA and providing administrative support. For FY25, the airport is slated to complete a \$150,000 solar project. In this case, the City would provide initial funds to be reimbursed 90% by the FAA and 10% by the Airport Commission (Fund 661). There are also smaller amounts that are paid by the City that are reimbursed by the Airport Commission, such as Phone Service and Office Supplies. While these show up on the expenditure line of Fund 660, they are a net zero cost as they are reimbursed from the airport Fund 661.

The airport commission is projected to adopt its FY25 Budget and priorities at their February 12th meeting.

### Public Safety

#### Fire:

**Replacement of AirPaks and Tanks –**  
**Replacement of Bunker Gear – AFG application**  
**Addition of Annex Structure – Limiting PFAS and Carcinogens through separate storage space.**

#### EMS:

**Purchase of new ambulance** – The Council approved the acquisition of an ambulance to be delivered in FY26 originally. The availability has moved up to FY25. The total purchase is anticipated to be \$355000. The City will be able to issue debt in FY26 (with a minimal payment



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in FY25) to cover the cost of the purchase once we have a definitive timeline for delivery of the ambulance.

**Additional funding from County for County Services -28E.** The City is in the process of sending an initial 28E agreement to the County for EMS Support. The County has indicated that it will use ARPA funding to support EMS for FY25. The initial ask is xxxx. This has been budgeted with the assumption that this amount will be paid in FY25 by the County. If they were not to pay, the City would have to use reserves or other funding sources to cover the shortfall.

### Police

**Iowa Law Enforcement Academy:** with three vacant officer positions currently in the PD, it is likely that we will have to onboard 2 officers in FY25. If all training occurs in FY25, this would equate to an estimated \$18,000.

**Purchase of Vehicle:** Based on previous years' experience, police vehicles become available at the end of a fiscal year (May) instead of the beginning of the fiscal year (July). The acquisition of a vehicle would be anticipated in May of 2025 for entry into service in June 2025. This would allow us to keep up with our current vehicle replacement policy of six years of street life per vehicle. This projected cost is \$45,000.

**SRO:** It is anticipated that the School District will have funding available to support the re-establishment of a School Resource Officer position. This position is budgeted in the proposed budget but will be zero-sum as it would be fully reimbursed by the School District.

**Security Cameras in alleyways** – Up to 30 camera heads. Based on current camera and server prices, this would be \$40,000-\$50,000 project.

### Culture and Recreation

#### Library

The library board budget committee has begun to pull together the library budget for FY25. A significant change for FY25 will impact the library levy. This levy has been phased out and will reduce the City's ability to levy library expenses. The projected impact is a loss of \$46,000 in revenue for the library. consider their final budget at the February 8th meeting. The current



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proposal follows past year's proposals of the City funding the staff wages and benefits. Overall, the City contribution to the library operations is projected at **XXXXXX** for FY25

As a side note, this is a service that is underfunded by the County when compared to the services they receive. For the same services as a resident of Centerville, county residents spend approximately \$1.50 per resident. For residents in Centerville, we pay approximately \$40 per resident for the same service. This is the same issue as we experience with EMS, but on a smaller scale. This is an issue that needs to be further addressed for future budget years.

### **Parks and Recreation:**

**Pool Painting:** The City Pool is due for its initial repainting. This will go to letting in FY24 with the work to be completed in the late summer/fall of FY25. \$70,000 from LOST Reserves.

### **Cemetery:**

**Install grave Section Markers to improve navigation.**

**Review and update signage at the Cemetery**

**Installation of Columbarium**

**Maintenance of the Chapel**

### **Housing:**

At the beginning of FY24, the City undertook several initiatives to begin to address housing issues in town. The largest part of that was adopting a \$400,000 TIF program. This program has led to the successful demolition of more than 12 derelict houses in FY24. There is no information on housing starts as of writing this.